

# People & Places Board

## Agenda

Tuesday, 30 January 2018  
1.00 pm

Smith Square 1&2, Ground Floor, 18 Smith  
Square, London, SW1P 3HZ

## **Guidance notes for members and visitors** **18 Smith Square, London SW1P 3HZ**

Please read these notes for your own safety and that of all visitors, staff and tenants.

### **Welcome!**

18 Smith Square is located in the heart of Westminster, and is nearest to the Westminster, Pimlico, Vauxhall and St James's Park Underground stations, and also Victoria, Vauxhall and Charing Cross railway stations. A map is available on the back page of this agenda.

### **Security**

All visitors (who do not have an LGA ID badge), are requested to report to the Reception desk where they will be asked to sign in and will be given a visitor's badge to be worn at all times whilst in the building.

18 Smith Square has a swipe card access system meaning that security passes will be required to access all floors. Most LGA governance structure meetings will take place on the **ground floor, 7<sup>th</sup> floor and 8<sup>th</sup> floor** of 18 Smith Square.

**Please don't forget to sign out at reception and return your security pass when you depart.**

### **Fire instructions**

In the event of the fire alarm sounding, vacate the building immediately following the green Fire Exit signs. Go straight to the assembly point in Tufton Street via Dean Trench Street (off Smith Square).

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.



### **Open Council**

Open Council, on the 7th floor of 18 Smith Square, provides informal meeting space and refreshments for local authority members and officers who are in London.

### **Toilets**

Unisex toilet facilities are available on every floor of 18 Smith Square. Accessible toilets are also available on all floors.

### **Accessibility**

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Every effort has been made to make the building as accessible as possible for people with disabilities. Induction loop systems have been installed in the larger meeting rooms and at the main reception. There is a parking space for blue badge holders outside the Smith Square entrance and two more blue badge holders' spaces in Dean Stanley Street to the side of the building. There is also a wheelchair lift at the main entrance. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

### **Guest WiFi in 18 Smith Square**

WiFi is available in 18 Smith Square for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

### **Further help**

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at [www.local.gov.uk](http://www.local.gov.uk)

People & Places Board  
30 January 2018

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There will be a meeting of the People & Places Board at **1.00 pm on Tuesday, 30 January 2018**  
Smith Square 1&2, Ground Floor, 18 Smith Square, London, SW1P 3HZ.

A sandwich lunch will be available at 12.30pm

**Attendance Sheet:**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

**Political Group meetings:**

Please contact your political group as outlined below for further details.

**Apologies:**

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

<b>Conservative:</b>	Group Office: 020 7664 3223	email: <a href="mailto:lgaconservatives@local.gov.uk">lgaconservatives@local.gov.uk</a>
<b>Labour:</b>	Group Office: 020 7664 3334	email: <a href="mailto:Labour.GroupLGA@local.gov.uk">Labour.GroupLGA@local.gov.uk</a>
<b>Independent:</b>	Group Office: 020 7664 3224	email: <a href="mailto:independent.grouplga@local.gov.uk">independent.grouplga@local.gov.uk</a>
<b>Liberal Democrat:</b>	Group Office: 020 7664 3235	email: <a href="mailto:libdem@local.gov.uk">libdem@local.gov.uk</a>

**Location:**

A map showing the location of 18 Smith Square is printed on the back cover.

**LGA Contact:**

Benn Cain

[Benn.cain@local.gov.uk](mailto:Benn.cain@local.gov.uk) | Direct line: 020 7072 7420 | Mobile: 07554 334 900

**Carers' Allowance**

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £7.50 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

**Social Media**

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

The twitter hashtag for this meeting is #lgapp

## People & Places Board – Membership 2017/2018

Councillor	Authority
<b>Conservative ( 14)</b>	
Cllr Mark Hawthorne MBE (Chairman)	Gloucestershire County Council
Cllr Gillian Brown (Vice Chairman)	Arun District Council
Cllr Ralph Bagge	South Bucks District Council
Cllr Derek Bastiman	Scarborough Borough Council
Cllr Deborah Croney	North Dorset District Council
Cllr Tom Fitzpatrick	North Norfolk District Council
Cllr Keith Glazier	East Sussex County Council
Cllr Charlotte Haitham Taylor	Wokingham Borough Council
Cllr Ian Hudspeth	Oxfordshire County Council
Cllr Daniel Humphreys	Worthing Borough Council
Cllr Peter Jackson	Northumberland Council
Cllr Harvey Siggs	Mendip District Council
Cllr Rob Waltham MBE	North Lincolnshire Council
Cllr Steve Count	Cambridgeshire County Council
<b>Substitutes</b>	
Cllr Adrian Hardman	Worcestershire County Council
Cllr Kenneth Meeson	Solihull Metropolitan Borough Council
<b>Labour ( 4)</b>	
Cllr Anne Western CBE (Deputy Chair)	Derbyshire County Council
Cllr Vince Maple	Medway Council
Cllr Leigh Redman	Somerset County Council
Cllr Azhar Ali	Lancashire County Council
<b>Substitutes</b>	
Cllr Lesley Williams MBE	Gloucestershire County Council
Cllr Alan Waters	Norwich City Council
<b>Liberal Democrat ( 2)</b>	
Cllr Heather Kidd (Deputy Chair)	Shropshire Council
Cllr Sarah Osborne	Lewes District Council
<b>Substitutes</b>	
Cllr Stan Collins	South Lakeland District Council
<b>Independent ( 2)</b>	
Cllr Bob Jennings (Deputy Chair)	Epping Forest District Council
Cllr Helen Grant	North Yorkshire County Council

## People & Places Board - Attendance 2017-2018

Councillors	21/9/17	28/11/17
<b>Conservative Group</b>		
Mark Hawthorne MBE	Yes	Yes
Gillian Brown	Yes	Yes
Ralph Bagge	Yes	No
Derek Bastiman	Yes	No
Deborah Croney	Yes	Yes
Tom Fitzpatrick	Yes	Yes
Keith Glazier	Yes	Yes
Charlotte Haitham Taylor	Yes	Yes
Ian Hudspeth	Yes	No
Daniel Humphreys	Yes	Yes
Peter Jackson	No	Yes
Harvey Siggs	Yes	Yes
Rob Waltham MBE	Yes	Yes
Steve Count	Yes	Yes
<b>Labour Group</b>		
Anne Western CBE	Yes	Yes
Vince Maple	Yes	Yes
Leigh Redman	Yes	Yes
Azhar Ali	Yes	Yes
<b>Lib Dem Group</b>		
Heather Kidd	Yes	Yes
Sarah Osborne	Yes	Yes
<b>Independent</b>		
Bob Jennings	Yes	Yes
Helen Grant	Yes	Yes
<b>Substitutes/Observers</b>		
Adrian Hardman		Yes
Kenneth Meeson		Yes

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### People & Places Board

Tuesday 30 January 2018

1.00 pm

Smith Square 1&2, Ground Floor, 18 Smith Square, London, SW1P 3HZ

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**Date of Next Meeting:** Thursday, 22 March 2018, 1.00 pm, Smith Square 3&4, Ground Floor, 18 Smith Square, London, SW1P 3HZ





## Digital Connectivity Working Group

### Purpose of report

For discussion and direction.

### Summary

This paper sets out for approval the Digital Connectivity Working Group's proposed Terms of Reference, membership and initial focus. It also provides an update on how the Working Group will be resourced.

#### **Recommendations:**

That Members of the People and Places Board are asked to:

1. **Consider and approve:**

1.1 the terms of reference of the working group (**Appendix A**).

1.2 the areas to be recommended to the Group for initial focus (**paragraphs 3 - 4**).

2. **Note:**

2.1 the membership of the Working Group (**paragraph 7**).

2.2 the update on the future resourcing and delivery of the Working Group's work programme (**paragraphs 9 - 11**).

#### **Action:**

Officers to take forward work in line with members' steer.

**Contact officer:** Daniel Shamplin-Hall  
**Position:** Adviser  
**Phone no:** 0207 664 3314  
**Email:** daniel.shamplin-hall@local.gov.uk

## **Digital Connectivity Working Group**

### **Background**

1. The People and Places Board has helped establish local government as a credible and respected voice in the field of digital connectivity. While members are keen to build on this position and advance their priorities in this area, the wide-ranging scope of the People and Places Board's 2017/18 work programme and the relatively limited capacity of LGA officers means that they are unlikely to be able to do so within the constraints of the current Board structure.
2. As such, at the last Board meeting members agreed in principle to the establishment of a working group to allow members to continue to contribute to the LGA's work on digital connectivity outside of the board's formal work programme.
3. This paper sets out for approval the Digital Connectivity Working Group's proposed Terms of Reference, membership and initial focus. It also provides an update on how the Working Group will be resourced and agree its remit. A final membership list will be tabled for members' review at the Board.

### **Remit of the Group**

4. The Working Group's Terms of Reference give it full discretion to determine its remit within the framework of the Board's current lobbying lines on digital connectivity. With this in mind, it is proposed that the working group discusses the areas it might wish to focus on at an inaugural meeting in the coming weeks.
5. Given their leadership and experience on these issues members of the Board might wish to recommend that the group address specific subjects as initial priorities. These might include:

#### **5.1. Ensuring fast and reliable digital connectivity is provided to new builds**

5.1.1. Member councils have increasingly shared their concerns with the LGA regarding the failure of developers to pre-empt the need to provide connectivity to their new housing estates. This is despite a Government facilitated agreement in 2016 [between the Home Builders Federation and Openreach](#) to "to deliver "fibre based" superfast or ultrafast broadband connectivity into new build properties across the United Kingdom."

5.1.2. The scale of the issue was recently outlined in an article by [Cable.co.uk](#) which found that:

5.1.3. *"Only one of the country's top 20 developers said fibre broadband was available at all of the properties built by them in the past year. Asked what*

*percentage of homes built in the past 12 months had access to superfast broadband at the point of completion, most didn't respond, declined to comment or claimed they didn't know."*

5.1.4. The working group might wish to consider undertaking a survey of member councils to fully understand the issue at hand and inform lobbying activity going forward.

## 5.2. Ensuring accurate mobile coverage data reflective of consumer experience.

5.2.1 Officers have previously outlined member councils' concerns regarding the representative nature of Ofcom's mobile coverage data. In some instances, councils believe it is not reflective of the realities on the ground in rural areas. This is concerning because it is this data that will be used to hold mobile providers to account on their coverage obligations. Accurate data would also ensure councils are better placed to have more strategic conversations with mobile providers to fully understand their roll out plans and, where appropriate, help the extension of provision through the use of public infrastructure.

5.2.2 The group might wish to re-engage Ofcom on the work it is undertaking to improve the mobile coverage data available to councils and consumers.

## Membership of the Working Group

6. Based on the membership structure of the People and Places Board, the Group is made up of the following members to ensure political proportionality.

6.1. Three Conservative Members.

6.2. One Labour Member.

6.3. One Liberal Democrat Member.

6.4. One Independent Member.

7. The current membership of the Digital Connectivity Working Group is as follows:

Cllr. Deborah Croney	Conservative	Dorset County Council
Cllr. Rob Waltham	Conservative	North Lincolnshire Council
Cllr. Tom FitzPatrick	Conservative	North Norfolk District Council
Cllr. Leigh Redman	Labour	Somerset County Council
Cllr. Sarah Osborne	Lib Dem	Lewes District Council
To be confirmed	Independent	To be confirmed

### **Resourcing of the group**

8. Given the extensive work programmes of both the People and Places and City Regions Boards it is currently not possible to support the activities of the digital working group using existing LGA staff resources. As such, it was proposed that the working group secures its own resources to support its activities.
9. At the time of writing the Association of Directors of Environment, Economy, Planning and Transport (ADEPT) have agreed in principle to establish an officer's working group to sit under the Board's group, and deliver its work programme. LGA officers will provide members with an update at the Board meeting.
10. It is suggested that where possible LGA officers attend meetings of the working group in an observer capacity to provide an officer link between the group and Board.

### **Next steps**

11. Members are asked to:

#### **11.1 Consider and approve:**

- 11.1.1. The terms of reference of the working group (**Appendix A**); and
- 11.1.2. the areas to be recommended to the Group for initial focus (**paragraphs 3 - 4**).

#### **11.2. Note:**

- 11.2.1. The membership of the Working Group, with the full membership to be tabled on the day of the Board (**paragraphs 5 - 6**); and
- 11.2.2. the update on the future resourcing and delivery of the Working Group's work programme (**paragraphs 9 - 11**).

## **Appendix A - Draft Terms of Reference**

### **Objectives**

1. The overall objective of the Digital Connectivity Working Group (the Group) is to support the work of the People and Places Board to improve digital connectivity for residents of non-metropolitan areas.

### **Membership**

2. Members will be appointed to the Group by the People and Places Board, and may co-opt other board members as necessary. Due to the narrow focus of the Group, it is not a requirement to reflect the political balance of the board, but the Group must ensure that their work and any recommendations are consistent with a cross-party approach.

### **Ways of working**

3. The Group must keep LGA officers up to date with their work and activities, including any meetings and conversations held with external stakeholders. However, the group will not be able to commit LGA officers to deliver activities outside of the People and Places Board workplan without the full agreement of the People and Places Board lead members or the wider board.
4. The Group will be resourced at officer level by the Association of Directors of Environment, Economy, Planning and Transport (ADEPT), subject to restrictions in paragraph 13.
5. The Group has full discretion to explore its remit. However, in doing so, the Group must give full consideration to, and maintain, public LGA lines. The Group may not make any public comments to press, media or conferences without having first cleared those comments with LGA officers and all political parties.
6. The Group may wish to publish documents, case studies or research on specific areas of interest. Before doing so, they must first secure the cross-party agreement of the People and Places Board lead members.

### **Finances**

7. The LGA will not be liable for any costs incurred by the Group relating to staffing costs or member travel, beyond those already agreed in relation to attending outside bodies.
8. The Group may make use of LGA meeting facilities without charge, subject to availability.

### **Lifespan**

9. The Group will be overseen by the People and Places Board and will be reviewed in accordance with the annual board cycle. The People and Places Board or the Group itself may also choose to end the group outside of the board cycle if deemed necessary.



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## LGA and LEP network joint-working commitment

Following the first meeting of the Local Enterprise Partnership Review Advisory Panel, Cllr Martin Tett, Chairman of the Local Government Association's Economy, Environment, Housing and Transport and Christine Gaskell MBE DL, Chair of Cheshire and Warrington LEP and on behalf of the LEP Network, signalled a joint commitment to work together to ensure the Review provides the basis for stronger and enduring partnerships between councils and business across the country.

### Economic growth

15 Dec 2017



They also call on the Government to expect ambitious proposals in Local Industrial Strategies for inclusive growth that will need to be supported by local devolution and backed across Whitehall if the country is to prosper post-Brexit.

Cllr Tett said

“The review of Local Enterprise Partnerships and the development of new Local Industrial Strategies are important opportunities to secure an even stronger partnership between business and public sector leaders. The LEP Review must seek the most robust local governance arrangements which are supported by new local powers and funding and underpinned by local democracy and a strong business voice.

“The Government’s industrial strategy provides a critical opportunity to drive the creation of a successful, world-leading economy.

“If the Government is able to match the scale of our ambitions then local industrial strategies have the potential to underpin national prosperity for decades to come, bringing together Government, business

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leaders, universities and local councils to forge new, powerful relationships with each other, for the benefit of local residents and businesses.

“Driving inclusive growth and the push towards productivity requires a combination of factors: funding at a local level to support targeted investment, the buy-in of Whitehall departments so interventions at the national level share a common goal; and, crucially, devolution to local councils to ensure policy interventions in areas such as skills and employment support are focused on meeting local needs.

“LEPs are local partnerships and growth strategies will rely on the strength and quality of local leadership. They will continue to succeed with the close involvement of councils, as we work together to meet local ambitions.”

Christine Gaskell, said:

“The LEP Network and LGA joint commitment will ensure that the LEP Review builds on the successful partnership LEPs have built with local government, and seeks to continue increasing local investment, local skills and local jobs for residents and businesses in all our communities as we prepare for the economic challenges and opportunities that a post Brexit Britain will bring.

“Councils’ planning, education, infrastructure and housing responsibilities combined with their community leadership role successfully complement our focus on productivity and business expertise. The unique role of LEPs enables business and political leaders to work in unison to deliver the local economic growth our communities so desperately need.

“Our engagement with local councils and the role of local political leaders on our LEP boards is crucial to delivering effective Local Industrial Strategies, just as the high calibre of business leaders on our boards is critically important to brokering and driving forward Local Industrial Strategies. Improvements to productivity nationally and locally will be achieved only if all government departments are open to respond to the ambitious Local Industrial Strategies that we will bring forward in partnership with our local government leaders. That bond of leadership is the key to delivering a successful economy and helping to realise the government’s post Brexit vision.”

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# LGA location map

**Local Government Association**  
 18 Smith Square  
 London SW1P 3HZ

Tel: 020 7664 3131  
 Fax: 020 7664 3030  
 Email: [info@local.gov.uk](mailto:info@local.gov.uk)  
 Website: [www.local.gov.uk](http://www.local.gov.uk)

## Public transport

18 Smith Square is well served by public transport. The nearest mainline stations are: Victoria and Waterloo: the local underground stations are **St James's Park** (Circle and District Lines), **Westminster** (Circle, District and Jubilee Lines), and **Pimlico** (Victoria Line) - all about 10 minutes walk away.

Buses 3 and 87 travel along Millbank, and the 507 between Victoria and Waterloo stops in Horseferry Road close to Dean Bradley Street.

## Bus routes – Horseferry Road

- 507** Waterloo - Victoria
- C10** Canada Water - Pimlico - Victoria
- 88** Camden Town - Whitehall - Westminster - Pimlico - Clapham Common

## Bus routes – Millbank

- 87** Wandsworth - Aldwych
- 3** Crystal Palace - Brixton - Oxford Circus

For further information, visit the Transport for London website at [www.tfl.gov.uk](http://www.tfl.gov.uk)

## Cycling facilities

The nearest Barclays cycle hire racks are in Smith Square. Cycle racks are also available at 18 Smith Square. Please telephone the LGA on 020 7664 3131.

## Central London Congestion Charging Zone

18 Smith Square is located within the congestion charging zone.

For further details, please call 0845 900 1234 or visit the website at [www.cclondon.com](http://www.cclondon.com)

## Car parks

Abingdon Street Car Park (off Great College Street)

Horseferry Road Car Park  
 Horseferry Road/Arneway Street. Visit the website at [www.westminster.gov.uk/parking](http://www.westminster.gov.uk/parking)

